



NANTUCKET CONSERVATION FOUNDATION, INC.

POST OFFICE BOX 13 • 118 CLIFF ROAD, NANTUCKET, MASSACHUSETTS 02554-0013 • TEL 508-228-2884

Title: Trail Maintenance & Stewardship Assistant

Classification: Nonexempt

Reports to: Land Maintenance Manager

Date: 2/1/2024

Summary

The Trail Maintenance & Stewardship Assistant is responsible for the monitoring and upkeep of the Foundation's many miles of walking and biking trails throughout the properties. They will do this under the direction and guidance of the Land Maintenance Manager, who will provide resources and support to the Trail Maintenance & Stewardship Assistant when needed. The Trail Maintenance & Stewardship Assistant will provide help to the rest of the Land Management team when it is requested.

Specific Responsibilities

Properties Maintenance

1. Responsible for mowing and maintaining trails according to the Trail Management Plan.
2. Performs maintenance tasks under the direction of the Land Maintenance Manager. This includes but is not limited to trail monitoring, trail mowing, brush cutting/trimming, trash and debris removal, washout repair and stabilization,
3. Responsible for monitoring trails and reporting maintenance needs to Land Maintenance Manager.
4. May be called upon to help Land Management team accomplish tasks that include but are not limited to: field mowing, brush cutting, bush trimming, lawn care, trash and debris removal, logo post installation, fencing installation, sign posting, road repair, tree removal, and wood chipping.
5. Supports Facility Maintenance & Land Stewardship Technician with pond management logistics.
6. Keeps equipment and vehicles clean and well maintained.
7. Reports resource needs to the Land Maintenance Manager